

# THE PRESSER FOUNDATION

385 LANCASTER AVENUE, #205

HAVERTFORD, PA 19041

## ADVANCEMENT OF MUSIC COMMITTEE APPLICATION GUIDELINES

### INTRODUCTION & PURPOSE

The Committee for the Advancement of Music considers requests for grants of any size for general operating support of music organizations in order to advance the cause of music education or otherwise support music philanthropy.

### ELIGIBILITY

Non-profit, 501(c)(3) music performance, presenting or educational organizations are eligible to apply.

Grants will be made with preference to organizations that are located in Pennsylvania, New Jersey, Delaware or Maryland and are within a 100-mile radius of Philadelphia.

Institutions with whom the Foundation has a long funding history may be invited to apply for multi-year support.

### CRITERIA

Proposals will be judged on:

- the strengths and accomplishments of the applicant organization,
- the value of the organization's program to the community,
- the history and stability of the organization,
- the contribution of the organization to the overall musical community.

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## PROPOSAL GUIDELINES

Proposals should include the following:

- 1) A cover page with:
  - The name, address, phone and fax numbers of the applicant organization
  - The name and title of the contact person
  - The period for which support is being requested
  - The grant amount requested.
- 2) A one page organizational history, including a listing of the current key staff. Please note and explain any significant staff or board leadership changes.
- 3) A description of program activities for the grant period, not to exceed two pages in length. Please detail season plans and/or programs, note significant changes in scope or amount of activity, and highlight new or recent program initiatives.
- 4) An organizational revenue and expense budget for the grant period. Please note and explain any significant changes in earned or contributed revenue or in operating expense.
- 5) An organizational audited statement for the last complete fiscal year.
- 6) A copy of the organization's 501(c)(3) determination letter from the Internal Revenue Service.

## APPLICATION DEADLINE

The Advancement of Music Committee reviews grant proposals once each year.

Proposals are due before December 1.

Proposals should be submitted to:

Mariel Frank, Executive Director  
The Presser Foundation  
385 Lancaster Avenue, #205  
Haverford, PA 19041